

### **Who is responsible for processing your data?**

Controller: FUNDACIÓN LUIS SEOANE

NIF: G-15.568.199

Registered office: Cl. San Francisco, nº 27, CP 15001, A Coruña (Spain)

Phone number: 981 21 60 15

Email address: [info@fundacionluisseoane.gal](mailto:info@fundacionluisseoane.gal)

### **How do we use your personal data?**

We at FUNDACIÓN LUIS SEOANE will only use your personal data to answer your queries and/or provide any information you have requested from us. Also, we inform you that the FUNDACIÓN LUIS SEOANE will not carry out automated decision-making in relation to the personal data provided.

### **How long do we keep your data?**

Your data will be kept while the contractual relationship exists and subsidiarily for a period of 4 years from the signing of the contract or issuance of the invoice.

### **What is the lawful basis for data processing?**

The lawful basis for processing your data is the contractual relationship between parties.

### **Who are the recipients of your data?**

FUNDACIÓN LUIS SEOANE will not transfer your data unless legally required by a competent authority. No international transfer of your data to third countries is envisaged.

### **Which are your rights when providing us with your data?**

By virtue of the provisions of the EGDPR you can request for:

Right of access: request for information of the data we hold about you.

Right to rectification: communicate any change in your data.

Right to erasure (right to be forgotten): request the blocking and erasure of your data.

Right to restriction of processing: request the restriction of processing your data.

Right to object: you can withdraw the consent to process your data.

Right to data portability: request a copy of your personal data in a structured commonly used and machine-readable format and have the right to transmit those data to another controller.

Right to object and automated individual decision-making: You have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning you or similarly significantly affects you.

FUNDACIÓN LUIS SEOANE informs you that, at any time and free of charge, you can exercise the aforementioned rights by requesting the pertinent forms via email or postal address indicated in the first point of this privacy policy.

Each request to exercise rights that you submit must contain the reference "Exercise EGDPR Rights" in the subject and include the following data: name and surname, address for notification purposes, a photocopy of the National Identity Document or Passport and specified request. In the event of acting on behalf of another person, a document must be attached that reliably certifies the representation held.

If you have been unable to exercise your rights in a satisfactory manner, you may file a complaint with the Spanish Data Protection Agency  
(<https://www.agpd.es/portalwebAGPD/index-ides-idphp.php>)